

Nicole Padgett

Chief Administrative Officer Summit Contracting Group, Inc.

Nicole's career path at Summit has been a shining example of the great things that can happen when a Company sees great potential in an individual and promotes from within. Nicole started with Summit in 2004 as a project administrator and excelled in the administrative realm. She showed a great proficiency for keeping up with RFIs, ASIs, submittals, and the litany of documentation required for administrating complex construction projects. She was soon thereafter recruited to join the accounting team at Summit and was able to handle the constant juggling and long hours that come with managing the accounting tasks on several construction projects simultaneously. In 2007 Summit had the foresight to further promote Nicole into the Corporate Services Department.

In Corporate Services, Nicole continued to develop into the key team member she is today; by managing many aspects of human resources, technology, insurance, and licensing sectors for the Company. As a Contractor working in many states simultaneously with hundreds of employees, Corporate Services has always been one of the key divisions of the company. Navigating diverse licensing, insurance, employee and legal requirements throughout the United States is one of the hardest parts of the construction business, and Nicole excelled in all areas she touched. Leading into 2009 during the toughest days of the recession, Summit asked Nicole to head up the overhaul and revamping of Summit's Corporate Marketing Strategy. Through the creative use and integration of traditional marketing tools and the increased use of technology and social media, Nicole kept Summit's customer base loyal and growing, through the worst recession the industry has ever seen!

Finally in 2010, Nicole was promoted once again to the executive role of Chief Administrative Officer (CAO), where she serves today. Nicole's hands on experience and knowledge of every facet of the Company made her the perfect choice for this very demanding and ever evolving position. In her current role, Nicole oversees the roles and processes of every department in the Corporate Office; administrative, accounting, human resources and marketing departments through which she rose. Nicole is continuously revising and implementing new policies and procedures to ensure Summit is always ahead of the curve. She is also heavily involved in corporate standards, corporate documentation, corporate policies, and continuous improvements in the Company's Technology Department. Nicole has been instrumental in developing and promoting the Company's current management team, and continues her team building.